

### Introduction

Welcome to the 2022 AAMC Development Survey Part II - Staff Compensation. The data from the AAMC Development Survey will be used in a national database. Maintained by the AAMC since 1999, this database is for use by medical school deans, teaching hospital and health system CEOs, and their designees at member institutions to assess integral components of a successful development program and to make effective decisions on the deployment of organizational resources.

Part II of the survey collects compensation information of key development staff. Part I of the survey collects information about private support, development staff, and fundraising/development costs.

Any U.S. medical school, teaching hospital, or health system that is a member of the AAMC is encouraged to participate in the annual survey by submitting the requested data about its development programs. Participation in the survey is voluntary. You can decide not to participate or to discontinue your participation at any time without penalty. However, only those institutions that participate in the survey will have access to the full results when they are available in August 2023. The expected time to complete this survey is about two hours. Once your data are compiled, the survey should take approximately half an hour to complete. **The deadline for completing the survey is March 15, 2023.** 

## **Data Confidentiality Policy**

The salary data collected for individual positions at an identified institution are classified by the AAMC as confidential. Confidential data are data that may not be released outside of the AAMC with individual or institutional identification, except with permission. Individuals may grant AAMC permission to release confidential data that describe themselves. An authorized representative of an AAMC member institution may grant AAMC permission to release confidential data that describe his or her institution. To ensure confidentiality, compensation information will be reported only in the aggregate and when there are at least five individuals represented.

All other survey data are classified as restricted. Restricted data are data that may not be published with identification but may be disclosed to external parties with management approval. These data will be released with institutional identification to survey participants but will not be made available to the public.

Contact information you provide when filling out this survey will be used to contact you if we have a question about your response(s). Contact information will also be included in the data file provided to participating institutions.

Data will be stored for multiple years in order to provide you and your institution with the most comprehensive analysis. Your responses will be securely stored by the AAMC with appropriate access controls to limit exposure of your data to those with a need to know.

## Risks/Benefits

This data collection is considered to be minimal risk. While the AAMC has taken extensive measures to ensure the security of the data and the confidentiality of the responses, if the compensation data provided in response to Part II of the survey were made public in an individually identifiable way, it could prove embarrassing to individuals or institutions. If the restricted data provided in response to Part I of the survey were made public, it is expected to have a limited adverse effect on individuals and institutions. Institutionally identified data will only be shared with participating institutions. Institutions that are given access to restricted information may not publish or share it with others.

Only participating institutions will receive access to all institution-level responses to Part I of the survey, as well as

aggregated compensation data from Part II of the survey. An institution that participates in the survey can access survey analyses that enable representatives to:

- View a comparison chart of your institution and up to three others at a time, showing select total private support, development staff, and fundraising/development costs data.
- · View a summary of the compensation data.
- View institution-level data from the survey.

Instructions for accessing data will be provided to participating institutions when the analyses become available in August 2023.

## **Contact Information**

This data collection has been reviewed according to AAMC policies and procedures. Questions, comments, or suggestions on the content of the survey should be directed to survey staff at developmentsurvey@aamc.org.

By clicking the "Save and Continue" button, you acknowledge that you have read the above statement and understand the risks and benefits of participation and would like to continue.

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# Survey Instructions and Definitions

You may wish to print this page for your reference. A blank PDF of the survey is available for reference on the AAMC website under the "Explore this report" section. You will have the opportunity to print your responses immediately after submitting the survey. Please note the instructions on the last page of the survey.

#### **General**

- If a question is not applicable to your institution, please leave the field blank. Only insert a zero ("0") if it represents an actual value or numeric response.
- If there is more than one employee in a position, please provide the median compensation.
- After completing the survey, please click the "Submit Survey" button on the final page of the survey to submit the survey. After clicking this button, you will see a complete listing of the responses you entered. You can print the list of responses for your records by using the print command. If you need to update your responses, you may return to this survey to make updates at any time before the survey deadline.

### **Institution Type Classification**

Survey participant institutions are classified according to institutional type. The categories of institutional type relate to an institution's development program defined for the purpose of survey analyses. The following are categories of institutional type:

- <u>Medical School</u> Development program is separate from the development program(s) of your institution's primary teaching hospital(s).
- <u>Teaching Hospital</u> Development program is separate from <u>medical school</u>. This could include, for example, children's hospitals, rehabilitation hospitals, psychiatric hospitals, cancer specialty centers/hospitals, "stand-alone" hospitals that have separate foundations or programs, etc.
- Joint Program Development program is integrated and conducted jointly for benefit of both the medical school and the teaching hospital(s).

### **Compensation of Key Development Staff**

Only staff in the medical school, teaching hospital, or joint program budget should be included in this section of the survey.

- <u>Salary</u> reported as the base compensation of the staff member. If there is more than one employee, please provide the median <u>salary</u>.
- Other Compensation can include incentive bonuses, car or car allowances, personal private club memberships, and educational tuition discounts/waivers. (Do not include retirement and medical/hospital and life insurance benefits in this section.)



# Survey Contact and Institution Type

Our records indicate that you are associated with . This is the institution name that will be included in the Development Survey Reporting Tool. If this is not correct, please contact <a href="mailto:developmentsurvey@aamc.org">developmentsurvey@aamc.org</a> before completing the survey.

urvey Completed By: his individual will serve as the primary contact for survey follow-up
First Name:
_ast Name:
Fitle:
Phone:
Email:
s the survey contact listed above the Chief Development Officer (CDO)? Ino, please enter the CDO information below.
s the survey contact listed above the Chief Development Officer (CDO)? Ino, please enter the CDO information below.  Yes
no, please enter the CDO information below.
no, please enter the CDO information below.  Yes
no, please enter the CDO information below.  Yes  No
no, please enter the CDO information below.  Yes  No  hief Development Officer (CDO) Information:
no, please enter the CDO information below.  Yes  No  hief Development Officer (CDO) Information:
Yes  No  No  Noelase enter the CDO information below.  No  No  hief Development Officer (CDO) Information:  irst Name:
Yes  No  No  hief Development Officer (CDO) Information:  irst Name:

Email:
*Institution Type:  Please select the structure that best fits your institution's development program. If you have multiple development programs under different leadership, please select the category that best describes your primary fundraising operation.
Medical School Only: Development program is separate from hospital.
<b>Teaching Hospital Only</b> : Development program is separate from medical school. This could include, for example, children's hospitals, rehabilitation hospitals, psychiatric hospitals, cancer specialty centers/hospitals, "stand-alone" hospitals that have separate foundations or programs, etc.
Joint Program: Development program is integrated and conducted jointly for benefit of both the medical school and the teaching hospital.
As a reminder, in previous years, your institution indicated for institution type. In addition, please ensure that the institution type entered for Part I and Part II are the same.
*Indicates required field.
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Institutional Description
Our records indicate that you are associated with .
Medical School Information:
Medical School Name
Medical School City
Medical School State
Teaching Hospital Information:
Teaching Hospital Name
Teaching Hospital City
Teaching Hospital State
Please list any other teaching hospitals represented in the survey data.



## Compensation of Key Development Staff

Provide the fiscal year compensation information for key development staff. **If there is more than one employee, please provide the median salary.** Please provide number of individuals represented in the median in the last column; please do not report FTEs.

**Salary** — reported as the base compensation of the staff member.

**Other Compensation** — can include incentive bonuses, car or car allowances, personal private club memberships, and educational tuition discounts/waivers. (Do not include retirement and medical/hospital and life insurance benefits in this section.)

#### Compensation

Position	Salary (\$)	Other Compensation (\$)	Please describe Other	Total (\$)	Number of Individuals Represented
Chief Advancement Officer or Chief Development Officer					
Vice President for Development					
Associate or Assistant Vice President					
Director of Development					
Department, Institute, or Unit Development Officer					
Director of Major Gifts*					
Major Gifts Officer(s)					
Director of Annual Giving*					
Director of Planned Giving*					
Director of Corporate and Foundation Giving*					
Director of Advancement or Development Communications*					
Director or Manager of Development Operations or Advancement Services*					
Director of Special Events*					
Director of Alumni Relations*					

<sup>\*</sup>Director position responsibilities include supervision of program and/or staff.

Back Save and Continue Save and Exit



# Thank you

Please estimate how much time it took for your institution to complete the survey. Please report as whole numbers.	
Hour(s)	
Minutes	
Please share any thoughts that you have about this survey.	
Please click the "Submit Survey" button at the bottom of this page to submit this survey. After clicking this but will see a complete listing of the responses you entered. You can print the list of responses for your records by print command. If you need to update your responses, you may return to this survey to make updates at any tin the survey deadline.	using the
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