

ERAS® Fellowships Applicant Information Sheet (FAIS)

ERAS
Electronic Residency
Application Service



What is ERAS?

The Association of American Medical Colleges (AAMC) developed ERAS®—the Electronic Residency Application Service to transmit residency applications, letters of recommendation (LoRs), MSPE, transcripts, and other supporting credentials from applicants and medical schools to program directors using the Internet. As ERAS' popularity among the fellowships community continues to increase, we are seeing a higher demand for participation in ERAS Fellowships.

How does ERAS Fellowships work?

The ERAS service is made up of four components: MyERAS—the applicant Web site; the Dean's Office Workstation (DWS), the software used by the ERAS Fellowships Documents Office (EFDO); and the Program Director's Workstation (PDWS), the software used by programs; and the ERAS PostOffice. Using a secure Web browser, applicants complete an application, select programs, and create and assign supporting documents. They then submit these files to ERAS for processing.

The EFDO receives supporting documents such as the applicant's medical school transcript, LoRs, and photograph; and uses the DWS to transmit them to the ERAS PostOffice. Additional information about the EFDO's role in ERAS is available at the EFDO Web site (<https://www.erasfellowshipdocuments.org/>).

The National Board of Medical Examiners (NBME) and the National Board of Osteopathic Medical Examiners (NBOME) transmit complete USMLE and COMLEX transcripts respectively to programs for any applicant who requests it. Fellowship programs use the PDWS to connect to the ERAS PostOffice to download applications and to review them using criteria they establish.

How can the EFDO help me?

The EFDO will establish processing proce-

dures for ERAS Fellowships applicants and the schedule for distributing MyERAS information. It will also process supporting application documents, which includes the medical school transcript, photograph and LoRs and send files to selected programs via the ERAS PostOffice.

Send ERAS documents by regular mail directly to the EFDO at:

EFDO Documents
ERAS for Fellowships
P.O. Box 13687
Philadelphia, PA 19101-0687

You may e-mail questions for the EFDO to: support@erasfellowshipdocuments.org.

Which specialties will use ERAS Fellowships this year?

Five new specialties will join us for ERAS 2010: Female Pelvic Medicine and Reconstructive Surgery, Hospice and Palliative Medicine, Pediatric Critical Care, Pediatric Endocrinology and Pediatric Infectious Diseases.

A complete list of participating programs will be available online in mid-June (<https://services.aamc.org/eras/erasstats/parr/>). Contact programs **before** applying to confirm their participation.

When can I get started?

The EFDO begins issuing tokens to access MyERAS on July 1st. Check the EFDO Web site for instructions on obtaining a token. Applicants can begin working on applications in MyERAS on July 1st.

July application cycle specialties have a one-year application cycle. Applicants applying to these specialties may begin transmitting applications to programs on July 1st.

December application cycle specialties have an 18-month cycle. Applicants applying to these specialties may begin transmitting applications on November 15th for training positions that begin July 1, 2011.

Give yourself enough time to complete your application to ensure all program deadlines are met. Contact programs **before** applying to ensure you meet all program requirements.

When is the deadline to apply to programs?

ERAS does not establish deadlines for programs. Individual programs set deadlines. Contact the programs directly for more information about their requirements and deadlines.

How much does ERAS cost?

ERAS processing fees are based on the number of programs to which you apply. ERAS fees are: \$100 initial application fee (includes up to 10 programs); \$10 each for 11-20 programs; \$15 each for 21-30 programs; and \$25 each for program(s) over 30.

The organization that runs the EFDO charges \$75 to process supporting documents. Applicants who request USMLE and/or COMLEX transcripts via ERAS pay a \$60 fee each to the NBME and/or NBOME for an unlimited number of electronic transcripts.

How do I apply to programs not participating in ERAS Fellowships?

Contact the program directly for instructions. You cannot use ERAS to apply to a program that you cannot select on the MyERAS Web site.

What is the ERAS Integrity Promotion Program?

ERAS' Integrity Promotion program was created to encourage integrity in application process. Examples of possible infractions and the consequences of a positive finding are outlined in the ERAS Fellowships Applicant section of the ERAS Web site at www.aamc.org/eras under *ERAS Policies*.