

Reviewing Applicant Interview Data in Reports

To support you and your students during this important time, ERAS is introducing a new feature designed to enable students to share their interview information with you, their Designated Dean's Office (DDO), and support you in deriving further insights from the interview invitation process.

Key items to note:

- Encourage your students to release their interview information by giving their consent in MyERAS. Refer to [MyERAS: Sharing & Adding Interview Invitations](#).
- After students have given their consent, Invitations titled "RSVP" and received through the ERAS Message Center will automatically be transferred to the Dean's Office WorkStation (DWS). Invitations received through the ERAS Message Center and not titled "RSVP" as well as interview invitations from other sources, must be manually entered by your students to appear in the Dean's Office WorkStation (DWS).
- The report will display real-time data from the student's MyERAS Calendar. You can export this information into a CSV or PDF file.
- Students can revoke their consent at any time.

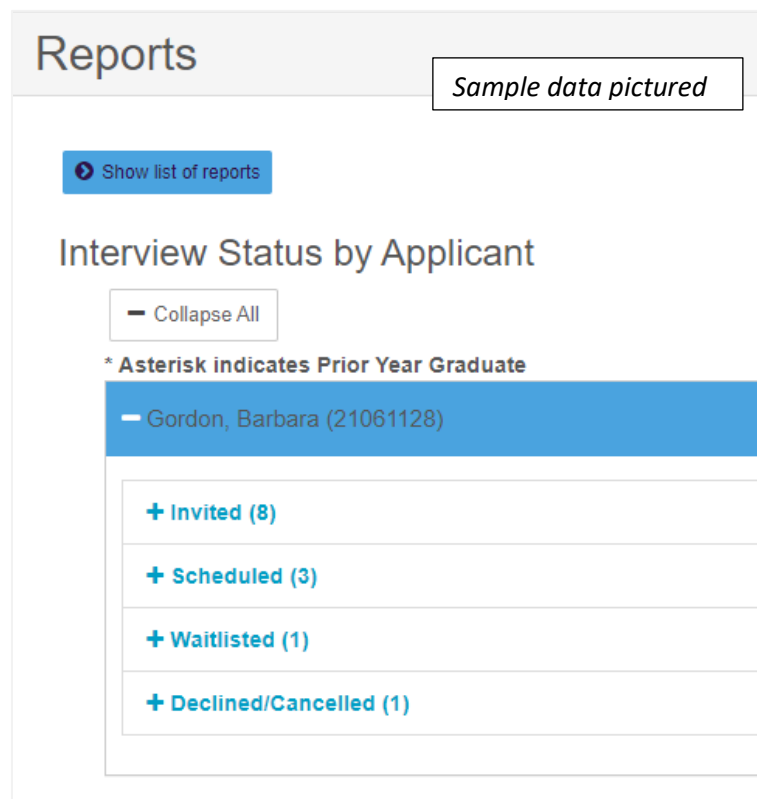
Steps to Accessing Applicant Interview Data

Log into DWS and from the navigation bar, click on "Reports"

1. In the Reports Dashboard, scroll to the bottom of the screen and select "Interview Status by Applicant" report
2. Scan through the list of your applicants and their interview information.

Note: *If an applicant is not listed, it means that they have not shared or stopped sharing their data.*

3. Select an applicant to view their Interview Invitation information
4. Click on "+" in each sub-menu to reveal more details:
 - Program name & Specialty



The screenshot shows the 'Reports' section of the DWS interface. A button labeled 'Show list of reports' is visible. Below it, the 'Interview Status by Applicant' report is displayed for 'Gordon, Barbara (21061128)'. The report includes a 'Collapse All' button and a legend indicating that an asterisk (*) denotes a 'Prior Year Graduate'. The status breakdown for this applicant is as follows:

Interview Status	Count
Invited	8
Scheduled	3
Waitlisted	1
Declined/Cancelled	1

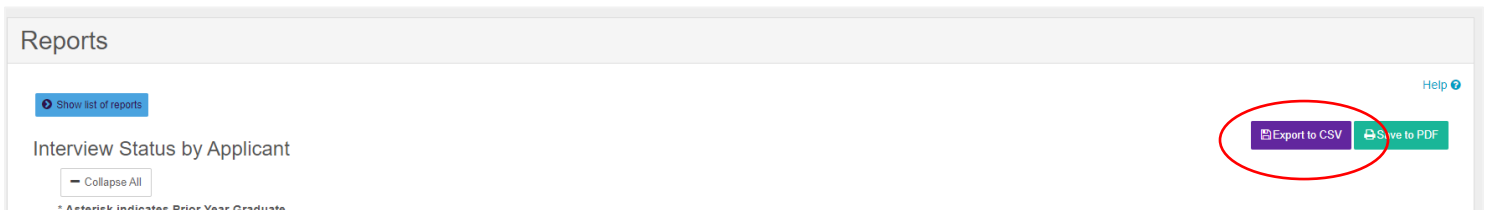
- Interview Data Source: indicates the origination of the invitation
 - ERAS RSVP Event: Invitations titled “RSVP” and received through the ERAS Message Center that automatically populate in the applicant’s Calendar.
 - Applicant-Entered: Invitations your students receive through the ERAS Message Center and not titled “RSVP”, as well as interview invitations from other sources, that are manually entered by the student.

- Interview statuses
 - For ERAS RSVP Events: status are updated in real time via the ERAS service.
 - For Applicant-Entered: invites, statuses will be updated by the student in their MyERAS Calendar.

- Interview Date

Downloading Applicant Interview Data

1. Log into DWS and from the navigation bar, click on “Reports”
2. In the Reports Dashboard, scroll to the bottom of the screen and select "Interview Status by Applicant" report
3. Click on the purple, “Export to CSV” button found on the upper right-hand of the page.



Analyzing Applicant Interview Data

The Applicant Interview Data is available in a handy .csv file format and contains all the information that is shared by your applicants.

Sample CSV data file

	A	B	C	D	E	F	G
	AAMC ID	Applicant Name	Program Name	Specialty	Interview Status	Interview Date	Interview DataSource
92	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Invited	9/30/2020	Applicant-Entered
93	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Scheduled	9/17/2020	ERAS RSVP Event
94	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Scheduled	11/3/2020	Applicant-Entered
95	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Scheduled	8/5/2020	Applicant-Entered
96	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Waitlisted	9/29/2020	Applicant-Entered
97	21061128	Gordon, Barbara	AAMC Emergency Medicine	Emergency Medicine	Declined	9/24/2020	Applicant-Entered
98	21214898	Hamilton, Lisa	Brooklyn Hospital Center	Family Medicine	Invited	10/27/2020	Applicant-Entered
99	21214898	Hamilton, Lisa	McGaw Medical Center of N	Child Neurology (Neurc)	Invited	10/10/2020	Applicant-Entered
100	21214898	Hamilton, Lisa	Southern Illinois University	Family Medicine	Waitlisted	6/1/2020	Applicant-Entered
101	21214898	Hamilton, Lisa	Children's Hospital of Los A	Child Neurology (Neurc)	Waitlisted	10/9/2020	Applicant-Entered
102	21214898	Hamilton, Lisa					
103	21192597	Hastings, Henry	Stanford Health Care-Spon	Anesthesiology	Invited	7/1/2020	ERAS RSVP Event
104	21192597	Hastings, Henry	Stanford Health Care-Spon	Anesthesiology	Invited	9/3/2020	ERAS RSVP Event
105	21192597	Hastings, Henry	Stanford Health Care-Spon	Anesthesiology	Scheduled	9/6/2020	ERAS RSVP Event
106	21192296	Hastings, Patricia	Stanford Health Care-Spon	Anesthesiology	Invited	7/1/2020	ERAS RSVP Event
107	21192296	Hastings, Patricia	Stanford Health Care-Spon	Anesthesiology	Invited	9/3/2020	ERAS RSVP Event
108	21192296	Hastings, Patricia	Stanford Health Care-Spon	Anesthesiology	Scheduled	9/6/2020	ERAS RSVP Event
109	21017781	Rose, Sally	Stanford Health Care-Spon	Anesthesiology	Scheduled	7/1/2020	ERAS RSVP Event
110	21017781	Rose, Sally	Stanford Health Care-Spon	Anesthesiology	Cancelled	9/6/2020	ERAS RSVP Event
111	21189117	Sherdil, Sehrish r l					
112	21122781	Smith, Catherine	Stanford Health Care-Spon	Anesthesiology	Invited	7/1/2020	ERAS RSVP Event
113	21122781	Smith, Catherine	Stanford Health Care-Spon	Anesthesiology	Cancelled	9/6/2020	ERAS RSVP Event
114	21089482	Testing, Mohammed	Albany Medical Center Proj	Anesthesiology	Invited	9/15/2020	ERAS RSVP Event
115	21089482	Testing, Mohammed	Albany Medical Center Proj	Anesthesiology	Invited	10/10/2020	ERAS RSVP Event
116							
117	Confidential - Do not disclose or distribute applicant information to persons outside the residency/fellowship application process.						
118							
119							
120							

NEED HELP? Contact the Client Technical Support Monday-Friday 8 a.m.– 6 p.m. ET at 202-828-0413

Sample PDF print file

Lake Erie College of Osteopathic Medicine - Season 2021				Interview Status by Applicant	
Stanford University Program					
Figliuoli Lubliner, Eleonora (21060899)					
Baylor College of Medicine Program	Dermatology	Scheduled	06/11/2020	Applicant-Entered	
Gordon, Barbara (21061128)					
AAMC Emergency Medicine (for testing)	Emergency Medicine	Invited	09/01/2020	ERAS RSVP Event	
AAMC Emergency Medicine (for testing)	Emergency Medicine	Invited	09/03/2020	ERAS RSVP Event	
AAMC Emergency Medicine (for testing)	Emergency Medicine	Invited	09/22/2020	ERAS RSVP Event	